

Procedure for filing and tracking complaint/grievance

(Pursuant to SEBI circular SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/30 dated 15-Feb-2023)

- Send your complaint/grievance on our designated email ID kcl@keynoteindia.com
- You will receive a response mail from us with details of Ticket number assigned to your complaint/grievance along with a ticket number
- To track the status of your complaint/grievance, send us an email quoting the said Ticket number in the subject line of the email.

In absence of response/complaint not addressed to your satisfaction, you may lodge a complaint with SEBI at <https://scores.sebi.gov.in/> or

- i. BSE at <https://bsecrecs.bseindia.com/ecomplaint/frmlInvestorHome.aspx>
- ii. NSE at <https://investorhelpline.nseindia.com/NICEPLUS/>
- iii. CDSL Depository at <https://www.cdslindia.com/Footer/grievances.aspx>
- iv. ICCL Clearing Corporation <https://www.icclindia.com/Static/downloads/contactus.aspx>

KEYNOTE CAPITALS LTD

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